Maine Government
Summer Internship Program

2019 Municipal/Regional Government Internship Signature Form

This form with all signatures, in addition to the online application, must be received by March 1, 2019.

<table>
<thead>
<tr>
<th>Position Title:</th>
<th>Agency Name:</th>
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Supervisor’s Name Printed ▲ Title ▲

Supervisor’s Signature ▲ Title ▲ Date ▲

Town/City/County Manager ▲ Title ▲ Date ▲

**Supervisor:** The supervisor’s signature indicates that you understand your responsibilities and are prepared to provide a positive learning experience for a student intern.

**Town/City/County Manager:** Indicates review and approval of the intern request and assures that the intern will be appropriately employed and paid.

The 2019 Maine Government Summer Internship Program will run from Tuesday, May 28 through Friday, August 16 for a total of 12 weeks. Interns are considered full-time temporary unclassified employees of the local or county government in which they are placed. **Your local or county government is responsible for paying the intern’s salary of $5,760 as well as all appropriate federal and state withholdings/contributions.** Your local or county government will also pay $250 per intern to the Margaret Chase Smith Policy Center to partially support administrative costs of the Program. The above signatures demonstrate that your local or county government agrees to employ the intern and will pay the intern’s salary and the administrative fee.

**Please FAX, mail, or e-mail this signature form to:**

Peggy McKee  
Margaret Chase Smith Policy Center  
5784 York Complex, #4  
University of Maine, Orono, ME 04469-5784  
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Email: margaret.mckee@maine.edu